

ECCLESTON PARISH COUNCIL

MEETING: Annual Council Meeting, Thursday 8 May 2025, 7.30 pm.

VENUE: Eccleston Community Hub, Drapers Avenue, Eccleston, Chorley, PR7 5SY.

A G E N D A

1. Election of Chairman
To elect the Chairman for the forthcoming year.
To receive the Declaration of Acceptance of Office of the Chairman.
2. Apologies for Absence
To receive apologies.
3. Declarations of Interests
Members are reminded of their responsibility to declare any personal or pecuniary interest in respect of matters contained in this agenda, or brought up at any point in this meeting, in accordance with the adopted Code of Conduct.
4. Election of Vice Chairman
To elect the Vice Chairman for the forthcoming year.
5. Other Appointments
To appoint Members to Committees
To appoint Parish Council representatives to Outside Bodies.
To appoint the Lead Member for Planning.
6. Minutes of the Meeting held on 10 April 2025
To receive and approve the minutes of the meeting distributed to Councillors.
7. Public Participation
The meeting will be adjourned.
Members of the public may raise issues with the Council. No legal decisions may be taken.
8. Planning Matters
To consider planning applications.

Application	Proposed Development	Location
25/00350/FULHH	Erection of outbuilding (greenhouse and store)	Marl Barn Parr Lane
9. Financial Matters
 - i) To receive the finance update.
 - ii) To consider a request from St Agnes' Church PCC for a contribution towards the costs of restoring the clock.
 - iii) To consider requests for payment made to the Council.
10. Clerk
To approve an advert for the Clerk's position.
11. Clerk's Report
To note the report.

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12. Reports from Outside Bodies (for information only)
To receive reports.
13. Date of Next Meeting
To confirm the date of the next meeting.
14. Exclusion of the Press and Public
To consider the exclusion of the press and public for the following items of business pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in accordance with Part 1 (1, 2 and 3) of Schedule 12A of the Local Government Act 1972.
15. Personnel Matters
To consider matters relating to an employee.

ABM Platt

CLERK

Published: 01/05/2025

1. Election of Chairman

Councillors will elect a Chairman for the forthcoming year.

Councillors will receive the Declaration of Acceptance of Office.

2. Apologies for Absence**3. Declarations of Interest****4. Election of Vice Chairman**

Councillors will elect a Vice Chairman for the forthcoming year.

5. Other Appointments

Representatives will be appointed to the following (current appointments included):

Committees:

Open Spaces Committee (Cllrs Bonney, Heath, D Miller, M Miller and Thomas)

Village Activities Committee (Cllrs D Biggs, R Bland, Brown, Graham, Heath, D Miller, M Miller and Thomas)

Personnel Committee (Cllrs Bonney, Heath and D Miller)

Lead Member for Planning

Cllr M Miller

Outside Bodies:

Chorley Liaison (Cllr Whittaker)

Lancashire Association of Local Councils Chorley Area Committee (Cllr M Miller)

Peter Lathom Charity (Councillors Graham and M Miller)

Western Parishes Neighbourhood Area Meeting (Cllr M Miller)

6. Minutes of Meeting held on 10 April 2025**7. Public Participation****8. Planning**

Permissions

Application	Proposed Development	Location
25/00040/FUL	Extension to existing agricultural building	Land South West of Glendale Tincklers Lane

Refusals: None

Withdrawn: None

9. Finance

i) Councillors will receive the monitoring statement.

ii) A request from St Agnes' Church PCC for a contribution towards the costs of restoring the clock will be considered.

iii) Requests for payment will be approved.

10. Clerk

Councillors will be asked to approve the details for an advert for the Clerk's position (details of existing vacancies obtained from the Lancashire Association of Local Council's website enclosed).

11. Clerk's Report

A verbal report will be provided.

12. Reports from Outside Bodies (for information only)

Councillors will provide reports from any outside bodies attended as a representative of the parish council.

13. Date of Next meeting

Thursday 12 June 2025.

14. Exclusion of the Press and Public

Councillors will resolve the exclusion of members of the press and public for the following item.

15. Personnel Matters

See private reports.

Forthcoming Events

Meetings usually begin at 6:30pm at Chorley Town Hall. Confirmation will be sent as and when received.

Chorley Liaison -

Wednesday 17 July 2025

Wednesday 15 October 2025

Western Parishes Neighbourhood Area meeting -

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MINUTES of the Meeting held 10 April 2025 at 7.30 pm in The Community Hub, Drapers Avenue, Ecclestone.

Present: Councillors M Miller (Chairman), D Biggs, E Biggs, R Bland, S Bland, D Bonney, M Brown, D Graham, C Heath, D Miller, H Thomas and A Whittaker.

Also present: Borough Councillor Singh and 6 Members of the Public.

38.25 Apologies for absence
None received.

39.25 Declarations of Interests
None declared.

40.25 Minutes of the Meeting held on 13 March 2025
Resolved: the minutes of the meeting (as circulated) were approved and signed by the Chairman as a correct record.

41.25 Councillor Vacancy
A application for co-option from Mr Eric Biggs was considered.
Resolved: Eric Biggs was co-opted.

42.25 Public Participation
The pothole at the entrance to the car park has been repaired.
A resident complained over hedge cutting on the Recreation Park and Church Walks. The Chairman advised the hedge cutting had been dealt with at a recent committee meeting and the Parish Council is not responsible for Church Walks.

Residents of a neighbouring property expressed objections regarding a planning application on Woodhart Lane. The residents advised the proposed property is thought to be overbearing, not in keeping with other properties in the immediate vicinity and overly close to the boundary with their property.

43.25 Planning Matters
25/00132/FUL Erection of 63no. containerised storage units for 'self-storage' purposes at Grove Park Industrial Estate, The Green. Councillors reported hardstanding has been laid in the Green belt across a bridge over Syd Brook.

Resolved: concerns are to be raised regarding the impact on neighbour amenity and the encroachment into the Green Belt, caused by existing hardstanding

25/00210/FUL Construction of a 3 bedroom, self-build, dormer bungalow, following demolition of the existing dwelling at Sunnymead, Woodhart Lane

Resolved: an objection is to be submitted on the grounds of adverse impact on the amenity of neighbouring properties due to the overbearing nature of the design of the proposed property

25/00279/FULHH Single storey rear extension at 16 Chaucer Close

25/0295/PIP Permission in principle application for the erection of up to two dwellings at Land between 39 and 45 Lydiate Lane

25/00336/FULHH Two storey rear extension: conversion of coach house to annexe at 148 The Green

There were no objections to these applications.

44.25 Financial Matters

i) The financial monitoring statement for the year ended 31 March 2025 was considered.

Resolved: the year end statement was received and accepted and signed by the Chairman.

ii) The financial monitoring statement was considered.

Resolved: the monitoring statement was received and accepted and signed by the Chairman.

iii) Resolved: the following payments were approved:

£ 30.36	Easy Websites	Website
£ 79.06	Waterplus	Water/wastewater (Hub)
£ 1000.00	St Mary's PCC	Grant
£ 3300.00	Lancashire Environmental Fund	Third party grant contribution
£ 36.00	CPRE	Annual subscription
£ 1351.20	J L Hill and Son	Bridge works
£ 3039.81	Staff costs	Salaries, deductions and reimbursements
£ 30.36	Vodafone	Broadband (Hub)
£ 162.53	British Gas	Gas (Hub)
£ 56.74	Chorley Council	Business rates (Changing Rooms)
£ 69.66	British Gas	Electricity (Hub)

45.25 Asset Register

Councillors completed the annual review of the asset register. It was noted there were no additions or disposals during the year.

Resolved: the Asset Register was approved and signed by the Chairman.

46.25 Business Continuity Plan

Preparations in advance of the Clerk's leaving were discussed. It was noted the website and email is able to be transferred by the website provider. The provision of a council owned laptop to enable the transfer of records was discussed, with the possible provision of a council owned mobile phone.

Resolved: a branded laptop, up to a maximum value of £450 is to be purchased.

47.25 Committee Reports

A verbal report from a recent meeting of the Activities Committee was provided. An event to mark the 80th Anniversary of VJ Day on 16th August at St Agnes' Church was discussed. A Lancashire Night event will be arranged for 29th November.

A verbal report from a recent meeting of the Open Spaces Committee was also provided. Works to trees, the use of CIL funds towards a path to the rear of Eccleston Primary School, with the possibility of a car park at the Red House Lane entrance, and drainage, all on the Millennium Green, and recent hedge cutting on the Recreation Park were raised by residents.

Details of Phase 2 of the Recreation Park project were provided by Members of the Fundraising Group, which had obtained additional grant funding. A third party contribution of £3300, to release a £30000 grant was agreed.

48.25 Clerk's Report

Lancashire County Council had offered to supply and plant surplus trees free of charge. Alders will be planted on the Millennium Green to try to help with the waterlogging.

The Ulles Walton Action Group advised the High Court had judged the Secretary of State had acted lawfully and reasonably and refused the application for leave to appeal the granting of permission for the Third Prison. The Group intends to appeal the review decision as the

Barristers have advised they feel this worthy of their efforts and offers no further risk in terms of costs.

49.25 Reports from Outside Bodies

Western Parishes Neighbourhood Area Meeting - Neighbourhood Priorities for 2025-26 were selected.

Chorley Liaison - Chief Inspector Neale, from the Local Policing and Partnerships Team at Lancashire Constabulary, provided details on local policing within Chorley. Information was provided on how issues including possible drug dealing, anti-social behaviour and speeding and other traffic issues may be reported.

A request was made for Planning Officers to provide guidance relating to the definition of 'Grey belt' land used as justification for recent Planning in Principle applications.

50.25 Date of Next Meeting

Thursday 8 May 2025.

There being no further business the Chairman declared the meeting closed.

..... (Chairman)



St Agnes Catholic Church Eccleston

The Green, Eccleston, Chorley, Lancashire PR7 5PH

Parish Priest: Rev Gerald Anders BA (Theol) STL

Eccleston Parish Council
9 Ambleside Avenue
Euxton
Chorley
Lancashire
PR7 6NX

24th April 2025

Dear Mr Miller

St Agnes' clock

A number of local residents have remarked that it would be good if our clock actually displayed the correct time! For years it has been lying to locals, being truthful only twice in any twenty-four hours. People have said it would be great if, when driving/walking up Langton Brow, or the Green, one could see the time and believe it! Certainly, it would be pleasing to have an accurate reading on the clock on one of the loveliest buildings in the village.

With this in mind, we have obtained several quotations. The best ones are for £4,880 (to restore the clock dial works and hands); and £2280 (to upgrade the existing clock movement) Copies of these quotations are attached. Ideally we would like to address both issues.

We are hoping that the Eccleston Council might be able to contribute towards this work. Our course of action is dependent on how much you are prepared to subsidise this project (if at all). I would be grateful if the council would consider this request, and let me know if you can support it; if so, by how much?

Thanks for your consideration. I look forward to hearing from you.

Best wishes

Eileen Howard (Secretary to St Agnes PPC)

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Item 10

Brindle Parish Council

Clerk and Responsible Financial Officer

Hours: Average of approximately 12 hours per week

Salary: £13.69 per hour

Location: Home based, but attendance at meetings in different locations required

Brindle is beautiful rural parish in Chorley and has a population of approximately 1,000 people with fantastic community spirit who take great pride in the parish.

We are looking to recruit an exceptional clerk to ensure our parish council is well managed, we are meeting our legal obligations and we provide the best possible service to our residents and community.

The role involves organising meetings approximately every six-weeks, preparing agendas, promoting meetings, taking minutes and co-ordinating follow-up actions. Our clerk also looks after the finances of the parish council, including ensuring effective audit, risk and governance arrangements are followed.

Liaison with members, other organisations, residents and groups are a key part of the role in implementing the wishes of the parish council.

The successful candidate should hold the Certificate in Local Council Administration or be prepared to become qualified. Full training and support will be available. A high level of literacy, numeracy and IT skills are required together with strong organisational and interpersonal skills.

Our role requires a great deal of flexibility with a requirement to attend evening meetings and the ability to work with limited supervision to meet the needs of the parish council.

We are a committed, supportive parish council of 9 Members elected every four years with a passion to serve our residents. Training and development will be encouraged with the successful candidate.

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL

VACANCY FOR PARISH CLERK & RESPONSIBLE FINANCIAL OFFICER

We are a very enthusiastic Parish Council looking for a friendly and efficient person to join our team in the role of Parish Clerk and Responsible Financial Officer (RFO).

The role is open for an immediate start following interviews and selection by the Parish Council.

The successful applicant will be responsible for all aspects of administration including financial record-keeping and monitoring, advising councillors on policy and procedures, setting the agenda, attending and minuting monthly evening meetings (2nd Thursday of each month excluding August and December) and management of the Parish Council website. The Job description can be found on the council's website.

This is a part-time, home-based position with a basic 6.5 hr week. A laptop will be supplied for business purposes. Experience of local government administrative practices would be helpful. Additional training will be available. The Clerk will be paid in line with NALC/SCP Pay Scale 18-24 at between £15.21 per hour to £17.16 per hour, depending on qualifications. Pay review pending.

Billinge Chapel End Parish Council

Clerk and RFO - Bilinge Chapel End Parish Council

Billinge Chapel End Parish Council are seeking a clerk and responsible financial officer (18 hours per week SCP 24-28 £17.79 - £19.66 per hour).

We are looking for someone with experience of working in local governance or a related field and who has a hands-on style along with good interpersonal, administrative, financial and ICT skills. The clerk is based in The Public Hall at Bilinge.

Treales, Roseacre and Wharles Parish Council

TREALES, ROSEACRE & WHARLES PARISH COUNCIL VACANCY FOR A PARISH CLERK AND RESPONSIBLE FINANCE OFFICER

We are a very enthusiastic Parish Council looking for a friendly and efficient person to join our team in the role of Parish Clerk and Responsible Finance Officer (RFO).

The role is open for an immediate start following interviews and selection by the Parish Council.

The successful applicant will be responsible for all aspects of administration including financial record-keeping and monitoring, advising councillors on policy and procedures, setting the agenda, attending and minuting monthly evening meetings (currently, usually 2nd Tuesday of each month, excluding August and December), correspondence & contact with stakeholders, and management of the Parish Council website.

This is a part-time, home based position with a basic 6.5 hours per week paid in line with NALC/SCP Pay Scale 18-24 at between £15.21 per hour to £17.16 per hour depending on qualifications.

A laptop and mobile phone will be supplied for business purposes.

Experience of local government administrative practices would be helpful. However, additional training can be provided through the Lancashire Association of Local Councils and the Society of Local Council Clerks. Evidence of good organisational and IT (MS Office, email, cloud and web) skills will be required.